The Graduate School
Commencement Ceremony
FRIDAY, MAY 10, 2013

Undergraduate
Commencement Ceremonies
SATURDAY, MAY 11, 2013
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THE GRADUATE SCHOOL
COMMENCEMENT CEREMONY
5:30 P.M., FRIDAY, MAY 10, 2013
TD ARENA, 301 MEETING STREET

DRESS
Candidates must wear their cap and gown and carry their master’s hood (hood colors vary depending upon academic discipline). Academic regalia must be ordered in person at the College of Charleston Bookstore or by calling 843.953.5518. The last day to order regalia is April 12. The bookstore will notify candidates when regalia is available to be picked up. The bookstore’s hours are Monday through Friday, 7:45 a.m. to 5:30 p.m.; Saturday, 9:00 a.m. to 5:30 p.m.; and Sunday, noon to 5:30 p.m.

Note: Candidates are responsible for bringing their hoods to the ceremony.

NO ALCOHOL POLICY
The College observes a strict no alcohol or other drugs policy prior to and during the commencement ceremonies. Ceremony participants, graduation candidates and guests are prohibited from bringing alcoholic beverages or other drugs onto the premises or consuming alcoholic beverages during the ceremonies. Any person determined by College personnel to be impaired will be removed from the premises and prohibited from participating in the ceremony. This policy is available at go.cofc.edu/alcoholpolicy.

REHEARSAL
Rehearsal will be on Friday, May 10, at 4:00 p.m. in the F. Mitchell Johnson Center Recreational Gym. Candidates should report with cap, gown and hood to receive instructions about the ceremony.

RECEPTION
There will be a reception in the Willard A. Silcox Physical Education and Health Center following the ceremony to honor the graduates and their guests.

DIPLOMAS
Diplomas for master’s degrees will be available for pick-up May 20–29 from 10:00 a.m. to 5:00 p.m. at the Graduate School Office, located in Randolph Hall, room 310. Diplomas not picked up will be mailed in the following weeks to the local address on file.

PARKING
Garage parking will be available for $5.00 per vehicle at the George Street Parking Garage, located on St. Philip Street, between George and Liberty streets. The College of Charleston surface parking lots will be available only to faculty, staff and students working the ceremony.

UNDERGRADUATE
COMMENCEMENT CEREMONIES
SATURDAY, MAY 11, 2013
CISTERN YARD

10:00 A.M.: School of Business; School of Education, Health, and Human Performance; School of Sciences and Mathematics
Cistern Yard will open for seating at 8:30 a.m.

4:00 P.M.: School of the Arts; School of Humanities and Social Sciences; School of Languages, Cultures, and World Affairs
Cistern Yard will open for seating at 2:30 p.m.

ADMISSION TICKETS (FOR CISTERN YARD)
Each graduate will receive four tickets for guests to attend the ceremony in the Cistern Yard - guests must show a commencement ticket to be admitted to the Cistern Yard. Satellite areas will be open to accommodate additional guests. Tickets are not required for admission to the satellite areas.

Protect your tickets from loss or duplication. Upon entry, the ticket stub will be torn and the remainder of the
ticket returned to the guest. Once the ticket stub has been removed, it cannot be used again. **Note:** There are separate tickets for the morning and afternoon ceremonies, and they are not interchangeable.

Each student picking up tickets must be on the list of potential graduates and show a College of Charleston ID. Candidates should update their mailing address, phone and email by logging into MyCofC (not MyCharleston), the alumni online community, at alumni.cofc.edu before picking up their commencement tickets.

Tickets will be distributed at the following times:

**Graduation Fair**
- Wednesday, March 27
- 10:00 a.m. - 4:00 p.m.
- Physicians Promenade*
*rain location: Stern Center Ballroom

- Tuesday, April 9
- 10:00 a.m. - 4:00 p.m.
- Blacklock House

**Guest Areas**
- Monday, April 22
- 10:00 a.m. - 4:00 p.m.
- Blacklock House

- Thursday, April 25
- 10:00 a.m. - 4:00 p.m.
- Blacklock House

**SATELLITE AREAS**
Guests can view live coverage of the commencement ceremony on a large screen at any of the satellite areas: Physicians Memorial Auditorium, Stern Ballroom and Recital Hall and Emmett Robinson Theatre in the Simons Center. Tickets are not required for admission. These sites are air-conditioned and have readily accessible restrooms. Refreshments will also be available. The satellite areas are especially appealing to senior citizens or to families with young children. (See map on page 13.)

**Note:** The satellite areas will open for seating at 8:30 a.m. for the morning ceremony and at 2:30 p.m. for the afternoon ceremony. As the satellite areas fill, guests will be directed to the next closest site with available seating.

**INCLEMENT WEATHER**
In the event that inclement weather requires either or both undergraduate ceremonies to be moved, an official announcement concerning the change of location and start time for the ceremony/ceremonies will be issued to local television and radio stations. The announcement will also be available on the College’s website and at 843.725.RAIN (7246). The inclement weather location will be TD Arena at 301 Meeting Street.

In the event of a change of location due to inclement weather, the tickets provided to the graduates will be required for entry to TD Arena. Each guest seeking entrance to TD Arena must have a valid ticket.

In the event of a change of location due to inclement weather, there still will be coverage of the ceremony/ceremonies in the satellite locations.

**DRESS**
Women wear white and men wear summer tuxedos (white coat and black pants). Men may rent their summer tuxedo from local businesses. Please remember that these businesses typically close at 5 p.m. on Friday afternoons.

Women carry bouquets of six roses and men wear red boutonnieres. Bouquets are $21.00 and boutonnieres are $4.75. Flowers can be purchased at the College of Charleston Bookstore through May 7. Flowers can be picked up the day of the ceremony in front of Maybank Hall immediately before lining up for the processional.

**NO ALCOHOL POLICY**
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REHEARSAL
Rehearsal for bachelor’s degree candidates is mandatory. The instructions candidates receive at these meetings are crucial to ensure that each ceremony runs smoothly.

Rehearsals for both ceremonies will be held in the Cistern Yard on Thursday, May 9. Students participating in the morning ceremony should arrive at 8:45 a.m.; those in the afternoon ceremony should arrive at 12:45 p.m. The inclement weather location is TD Arena.

After each rehearsal, candidates will have an opportunity to speak with the appropriate staff/faculty member regarding the pronunciation of their names.

GRADUATION WITH HONORS
Candidates graduating with honors may pick up their honors medals at the registrar’s information table in Maybank Hall on Saturday at 8:30 a.m. for the morning ceremony and 2:30 p.m. for the afternoon ceremony.

DEPARTMENTAL HONORS
Those who qualify for departmental honors or the Honors College, or are a member of an honor society should contact the specific department for information about cords/medallions to wear during the ceremony. Please note that they will not be available the day of commencement when graduates are lining up.

DIPLOMAS
Diplomas will be available for pick-up Monday through Friday, May 20–24 from 10:00 a.m. until 3:00 p.m. in the Office of the Registrar (second floor, Lightsey Center). Diplomas not picked up by 3:00 p.m. on May 24 will be mailed to the “Diploma Mailing Address” on file four to six weeks after May 24. Please see the senior information website for additional details: cofc.edu/seniorinfo/diplomas.php.

PARKING
Garage parking will be available at the following three locations for a special event rate of $5.00 per vehicle:

- **George Street Parking Garage** on St. Philip Street between George and Liberty streets (next to CVS)
- **St. Philip Street Parking Garage** on St. Philip Street between Vanderhorst and Calhoun streets (next to the BellSouth Building)
- **Wentworth Street Parking Garage** on the corner of Wentworth and St. Philip streets

Guests parking in these garages will be required to present their commencement programs upon exiting the garage in order to be eligible for the special rate. The $5.00 rate will only be available to vehicles that enter and exit on Saturday, May 11.

College surface parking lots will be available only to faculty, staff and students working the ceremonies.

Handicap-accessible parking is available in all of the garages listed above.

Public safety officers will be on duty to offer assistance and directions. Individuals with disabilities may be dropped off at the St. Philip Street entrance to the Cistern Yard.

Parking is available for the normal hourly fee in the following locations (please check the individual locations to inquire about their hourly rates):

- **Municipal surface lot** on George Street (across from the F. Mitchell Johnson Physical Education Center)
- **Majestic Square garage** (behind Forever 21, near the corner of King and Market streets)
- **Francis Marion garage** (on King Street, across from Marion Square)
- **Renaissance garage** (on Wentworth Street, across from the Renaissance Hotel)
- **Charleston Place garage** (behind Charleston Place Hotel, accessible from Hasell Street)
GENERAL INFORMATION FOR FAMILIES AND GUESTS

COLLEGE OF CHARLESTON MEMORABILIA
The College of Charleston Bookstore, located at 160 Calhoun Street (Lightsey Center), offers a variety of College memorabilia. On Saturday, May 11, the bookstore’s extended operating hours will be from 8 a.m. to 5:30 p.m. The College’s Office of Alumni Relations also has memorabilia available at alumni.cofc.edu.

PROFESSIONAL PHOTOGRAPHS OF CANDIDATES
Classic Photography takes color photographs of candidates as they cross the stage to receive their diploma.* Within a week of commencement, Classic Photography will send proofs and a price list to the most recent address on file in the registrar’s office or the Graduate School office, whichever is applicable. It is the graduate’s responsibility to ensure that the appropriate office has the correct address.

*The College of Charleston is not responsible for the quality of the photographs. To contact Classic Photography directly, call 866.882.2897 or email info@gradphotos.com.

FAMILY PHOTOGRAPHY AND VIDEOTAPING
The commencement ceremony is a significant occasion for our graduates. Families may take photographs only during the processional and recessional, and as the graduate receives a diploma. Special care must be taken to not block the path of participants or the view of the audience.

HOMETOWN NEWS
To have the Office of Media Relations send a press release announcing graduation, please visit mediarelations.cofc.edu/hometown-news/index.php.

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RESTROOMS
For the Graduate School commencement on Friday, May 10, restrooms will be available in TD Arena. Restrooms for guests at the College of Charleston commencement will be available on the first floors of the Rita Liddy Hollings Science Center/Physicians Memorial Auditorium, the Stern Student Center, the Simons Center and the Education Center.

SPRING EVENTS

SATURDAY, MAY 4
5:30 p.m., Physicians Memorial Auditorium
Annual Meeting of the Alumni Association. Please note that there will be drawings for extra undergraduate commencement tickets.

7:00 p.m., Cistern Yard
A Charleston Affair. This annual alumni reception has been held since 1900.

THURSDAY, MAY 9
9:00 a.m., Cistern Yard (Inclement weather location: TD Arena)
Morning commencement ceremony rehearsal. In order to take part in commencement on Saturday, bachelor’s degree candidates must attend the appropriate rehearsal. Candidates should arrive by 8:45 a.m.

1:00 p.m., Cistern Yard
(Inclement weather location: TD Arena)
Afternoon commencement ceremony rehearsal. In order to take part in commencement on Saturday, bachelor’s degree candidates must attend the appropriate rehearsal. Candidates should arrive by 12:45 p.m.
6:30 p.m., Simons Center for the Arts, Recital Hall
Baccalaureate service. This is a nondenominational faith-based service for those who wish to attend.

7:00 p.m., Stern Student Center Ballroom, 71 George Street
Nia Rite of Passage Celebration, sponsored by the Office of Multicultural Student Programs and Services. Participants should arrive by 6:30. Reception to follow.

FRIDAY, MAY 10
4:00 p.m., F. Mitchell Johnson Center Recreational Gym
The Graduate School rehearsal.

5:30 p.m., TD Arena
The Graduate School commencement ceremony.

7:00 p.m., Willard A. Silcox Physical Education and Health Center
Reception for all Graduate School graduates, family members, friends, faculty, staff, honorary degree recipients and the Graduate School commencement speaker.

SATURDAY, MAY 11
8:30 a.m., Maybank Hall
Students participating in the morning ceremony assemble for commencement.

10:00 a.m., Cistern Yard
Morning commencement ceremony.

2:30 p.m., Maybank Hall
Students participating in the afternoon ceremony assemble for commencement.

4:00 p.m., Cistern Yard
Afternoon commencement ceremony.

INDIVIDUAL SCHOOLS’ AWARDS CEREMONIES

Note: Students should check with their individual departments for information about departmental or school receptions before or after the ceremonies.

FRIDAY, MAY 10
8:30 a.m., School of the Arts continental breakfast and awards ceremony (ceremony begins at 9:00)
Simons Center for the Arts, lobby and Recital Hall

11:00 a.m., Honors College
TD Arena (reception to follow at noon in McAlister Hospitality Suite, TD Arena)

1:00 p.m., School of Languages, Cultures, and World Affairs
Jewish Studies Center, Arnold Hall (reception to follow at 2:00 p.m. in Arnold Hall)

2:00 p.m., School of Sciences and Mathematics
School of Sciences and Mathematics Building, Auditorium (reception to follow in the atrium)

2:30 p.m., School of Business
Beatty Center, Wells Fargo Auditorium (reception to follow in the Beatty Center)

3:00 p.m., School of Education, Health, and Human Performance
Physicians Memorial Auditorium (reception to follow in the Stern Center Garden; inclement weather location: the portico/lobby of Physicians Memorial Auditorium)

3:30 p.m., School of Humanities and Social Sciences
Stern Student Center Ballroom (fourth floor)