College of Charleston
WINTER COMMENCEMENT 2019
Faculty Marshal
Agenda

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Your best friend is...

- ...the Commencement Website!
- www.cofc.edu/commencement/information

Commencement Information

This is your official Winter 2017 Commencement Information webpage with all the information you need about graduation and class events. We are excited to have you join and hope you have a wonderful time! Information about the ceremony is listed below, and use navigation pane on the left for additional information. Please continue to check this page regularly as new information will be updated.

» UNDERGRADUATE STUDENTS: Graduation application is required before undergraduate students will be eligible to participate in the ceremony. (http://cofc.edu/commencement/information/graduation-application-fees.php).

» GRADUATE SCHOOL CANDIDATES: Please check the Graduate School Commencement Information website for additional information (http://gradschool.cofc.edu/current-students/commencement).
Applying for graduation

- You can NOT participate in the ceremony if you have not applied to graduate.
- GRADUATE STUDENTS: Go to the Grad School office: Randolph Hall, Suite 314
- UNDERGRADUATES: Apply online under MyCharleston → My forms
  http://registrar.cofc.edu/graduation/application.php
Dining Dollars/Cougar Cash

- Students are entitled to a refund of their cougar cash or dining dollars upon graduation.

- If a student has a cougar cash or dining dollars account balance of $10 or more, they are entitled to a refund upon graduation. They can pop by our office and fill out a form (attached) or send their request to cougarcard@cofc.edu.

- Refunds will be issued via direct deposit if an account is set up with the College. If direct deposit is not set up, a check will be mailed to the address on file.

- Side note: The College of Charleston reserves the right to close any account that is inactive for eighteen months or more. Balances in accounts that are inactive for more than eighteen months will be re-claimed.
Winter Commencement 2019

- Saturday, December 14 at 2:00 PM in TD Arena.
- Doors will open at 12:30.
- Candidates should report to the side gym to line up at 12:30.
Getting tickets

You will receive an email which will give you very clear instructions on getting your ten tickets.
Ticket FAQs

- You may send your tickets to your guests via email on the form or from your confirmation email. You may send any or all of your tickets to multiple emails, but you must track which ticket belongs to which guest. If you inadvertently assign the same ticket to more than one person, the first guest to present the duplicate ticket will be admitted. Any subsequent guest(s) presenting a ticket already scanned will not be admitted to Cistern Yard.

- The QR code must be present on any ticket, electronic or printed, as that is what is scanned for entry.

- Guests may present a printed ticket or a ticket via electronic device for admission.

- It is usually very easy to get extra tickets for the winter ceremony. There will be an option to request them on the ticket form.
Buyer beware!

The College of Charleston does not support nor condone tickets obtained by any other method other than the official channels outlined above. We cannot guarantee the authenticity of tickets obtained other than the ten (10) tickets allotted to each candidate.
Clear bags

Only clear bags will be allowed in the TD Arena. Please check the bag policy on the website and make your guests aware of it.
Parking

- Flat event rate at parking garages: St. Philip, George, and Wentworth.
- If you have a garage parking pass you may use it.
- There is usually a lot of holiday traffic downtown on this date!
- Student surface lots will NOT be available.
Attire
Traditionally, women have worn black formal or semi-formal dresses and men wear tuxedos.
Graduate students will wear caps and gowns and will carry their hoods with which they will be invested during the ceremony.
Attire FAQs

Q: Do I have to be born male to wear a tux?
A: No, you do not have to have been born male to wear a tux.

Q: I’m female/male; can I wear slacks? A skirt?
A: You may wear a black skirt or black pants if you prefer.

Q: Can I wear military attire?
A: Yes, you may wear your dress military uniform.

Q: Can I wear clothes that reflect my cultural/ethnic tradition?
A: Yes, you may wear clothing that reflects your cultural or ethnic tradition (i.e. a Kimono, a Burka, a Sari, a Kilt, etc.). NOTE: Anyone wearing a kilt must wear underwear.

Q: Does my tie have to be black? Can I wear another color or print (tie/cummerbund)?
A: Ties and cummerbunds can be other colors or prints.

Q: What kind of shoes do most ladies/men wear? What can I wear? What’s best to wear?
A: You need to wear shoes that are appropriate and comfortable.
Flowers

- Bouquets- $23.50
- Boutonnieres- $6.25
- Can be ordered on Bookstore website or at Bookstore register.
- Wednesday, December 11th, is the last day they can be ordered.
- You may choose to bring your own flowers.
Honor cords and medallions

- Latin honors: You will receive your medallion from the Registrar’s staff when you check in for the ceremony.

- Honor Society cords: Check with individual departments.

- You may wear more than one honor cord or medallion.
Videos and photos

LIVE STREAMING
The ceremony will be streamed live on the www.cofc.edu homepage.

There will be professional photographers at the ceremony.

VIDEOS
One to two weeks after graduation you can find your ceremony video posted on the College’s YouTube channel.

PHOTOS
GradImages® will be providing professional photography services at the commencement ceremony. Your proofs will be available after the ceremony. To view your proofs online, visit the GradImages website (link to: gradimages.com). Pictures may be ordered online, by phone or by mail. Any questions can be directed to their customer service department by email (giservice@gradimages.net) or by phone 800.261.2576.
Questions?

Contact Prof. Devon Hanahan at hanahand@cofc.edu.